

Ecole Robert Browning Involved Parent Council AGM Minutes

Sept. 15th, 2014

In attendance:

Principal: Michelle Clarke
Vice Principal: Manual Gomez
Past President: Susan Cava-Salie

Other attendees:

Teri-Lynn Ellis Sheri Welch France Cote-Marshall Megan Wegert Erin Desjardine Kisa MacIsaac
Ross Bonnell Diane Johnson Crystal Farr Erin Piche Lisa Omand Chris Uhres-Todd
Cathy Ridd Nicole Woelke Leigh-Anne Slator Raymond Ballacer Quincy Barnesky
Teresa Holroyde

1.0 Meeting called to order at 7:00 by Michelle Clarke. Round the room introductions.

2.0 AGM

2.1 There were enough attendees to meet quorum and form a Parent Council

2.2 Unanimous vote to allow teachers voting rights

2.3 Nominations/voting for positions on parent council

2.3.1 President - Susan Cava-Salie

2.3.2 Vice-President - Teri-Lynn Ellis

2.3.3 Secretary – Megan Wegert

2.3.4 Treasurer – Lisa Omand

2.3.5 Principal – Michelle Clarke

2.4 Approval of May 14th, 2014 minutes postponed till the October 15th parent council meeting.

3.0 Administrative Report – submitted by Michelle Clarke-Principal & Manuel Gomez-Vice Principal

3.1 2014/2015 enrollment at 361 (20 more than last September)

3.2 Staff listing, contact information & blog addresses available on the school's website:

[Ecole Robert Browning.](#)

3.3 School Goals:

❖ 4Literacy

❖ Numeracy

❖ Education for Sustainable Development - [Education for Sustainable Development](#)

3.4 School Communication: email, synervice, website, Remind, blogging (agendas, notes, newsletters-both school and classroom)

❖ [St. James School Division website](#)

❖ [Ecole Robert Browning website](#)

❖ [Ecole Robert Browning blog](#)

3.5 Lunch Program

❖ Lunch is taken in the classrooms this year. There is one supervisor per classroom for K-2. Grades 3,4&5 have one supervisor per two classrooms,

3.6 Dancing for Dollars

❖ This school fundraiser will be held in November. The theme this year is Dancing with the Stars.

The school will potentially hold a silent auction in lieu of the usual bake sale. More info to follow.

3.7 Budget/Funding

❖ Classroom funds would be for 22 classrooms this year. The Parent Council is waiting to look at the treasurer's report from May to see what a feasible amount to give to the teachers would be.

- ❖ Festival du Voyageur funding for the grade three classrooms is in question this year. The cold weather and inability to engage fully in festival programming is a problem. Celebrations this year are being considered that will include the entire school.
- ❖ Grade 5 Farewell

3.8 Intramurals, Choir, and Clubs were discussed.

3.9 Parent Volunteering – Parents require a criminal record check to volunteer in the school going forward. There is no cost to parents to obtain this. Parents should check with Mme. Sawyer in the office for further information.

3.10 Canadian Parents for French – Involvement in this organization is still being looked at as a potential for Ecole Robert Browning by Mme. Clarke.

3.11 Outdoor Classroom/School Yard Enhancement – A subcommittee was formed to look further into this. More information to follow.

3.12 Parking and Traffic

- ❖ A traffic planning meeting was held on September 10th. A very tentative plan was put forward by the school division for the restructuring of the current parking lot to include a traffic loop and increased parking. An architectural rendering for this loop and restructuring can be seen outside the office. School administration is available to answer any questions regarding this proposed plan.
- ❖ Walking School Buses are in regular operation. There are two this year. Permission slips for students to be included in the Walking School bus program can be obtained through classroom teachers or the office. Any questions about the walking school buses can be directed to your child's teacher or the office.

3.13 Motion to accept Administration's Report – Theresa, seconded by Crystal

3.0 **Treasurer's Report** – The treasurer's report for May 2014 is not available yet. It will be submitted for approval at the next Parent Council meeting.

4.0 **Committee Briefs:**

- ❖ **Book Fair** – committee head: Erin Dejardins
- ❖ **Fun Lunch** – committee head: Crystal Farr
- ❖ **Picnic** – committee head: Teresa Holroyde

5.0 QSP fundraiser well on the way. Report to follow at the next Parent Council meeting.

6.0 Next meeting on October 15th, 2014.

7.0 Meeting adjourned at 8:10pm

8.0 ADDITION TO MINUTES on October 10th by Crystal Farr – Fun Lunch 2014-15 schedual. Please see attached.